

**CITY OF MONROE
CIVIL SERVICE COMMISSION
MINUTES OF WEDNESDAY, JUNE 12, 2013**



Minutes of the Civil Service Commission Meeting held on Wednesday, June 12, 2013 at 8:30 a.m. in the First Floor Conference Room at Monroe City Hall.

PRESENT: Commissioner Vittoe and President Thompson.

EXCUSED Commissioner Turner

The meeting was called to order by President Thompson at 8:35 a.m.

It was moved by Commissioner Vittoe and supported by President Thompson to approve the minutes of the Civil Service Meeting held on Wednesday, March 13, 2013.

Ayes: 2 Nays: 0 **(Commissioner Turner EXCUSED).**

Motion carried.

Following discussion, it was moved by Commissioner Vittoe and supported by President Thompson to adopt the final draft of the Civil Service Manual as amended on Wednesday, June 12, 2013.

Ayes: 2 Nays: 0 **(Commissioner Turner EXCUSED).**

Motion carried.

It was moved by Commissioner Vittoe and supported by President Thompson to accept the letter of resignation from Commissioner Richard Turner resigning from the Civil Service Commission effective June 12, 2013, and to conduct a **Special Civil Service Meeting for Wednesday, July 17, 2013 at 8:30 a.m. in the Second Floor Conference Room at Monroe City Hall** for the appointment of a replacement for Richard Turner's position and the application should be submitted to the City Clerk's Office by **Friday, July 5, 2013** at the time of closing.

Ayes: 2 Nays: 0 **(Commissioner Turner EXCUSED).**

Motion carried.

It was also discussed that President Thompson would meet with Mayor Clark regarding letters of appreciation for both former Commissioners Richard Turner and Ken Beach.

With no other business before the Commission, it was moved by Commissioner Vittoe and supported by President Thompson to adjourn the meeting at 9:30 a.m.

Ayes: 2 Nays: 0 **(Commissioner Turner EXCUSED).**

Motion carried.

Rosalind Boswell
Civil Service Secretary
June 14, 2013